

**Fr. C. Rodrigues Institute of Technology, Vashi**

(An Autonomous Institute &amp; Permanently Affiliated to University of Mumbai)

**Computer Engineering Department Academic & Other Activities Calendar for SY****(AY 2024-25) (FH-2025)****A. Term Outline & Academic Activities**

S.N	Activity	Duration/Date	Remark
1.	Re-Examination for Students Failed in Previous Semester	04-10 January 2025	
2.	Start of the Term	13 January 2025	
3.	Application for Change in Course Choice (ILO/DLO) (Subject to Availability)	NA	
4.	Continuous Internal Assessment (CIA)	To be conducted throughout the semester aligned with the teaching plan.	
5.	Remedial-1	27 January-25 February 2025	
6.	Expert Lecture	01 February-15 April 2025	
7.	First Progress Presentation	03-07 February 2025	
8.	Journal submission Stage-1	17 -21 February 2025	
9.	Mid-Semester Examination (MSE)	27-28 February & 01-04 March 2025	
10.	Open House and Submission of MSE Mark Sheet to Exam Section	10-12 March 2025	
11.	Remedial-2	17 March-23 April 2025	
12.	Mid semester Progress Presentation (SE Mini Project)	17-21 March 2025	
13.	Registration for Honours/Minor, PE, and OE Courses in SH-2025	Before 12 April 2025	
14.	Last Day of Instruction	25 April 2025	
15.	Final Report Presentation	21-25 April 2025	
16.	Practical and Oral Examination	02-10 May 2025	
17.	Preparation Time + ESE (Theory)	11-31 May 2025	
18.	Open House and Submission of ESE Mark Sheet to Exam Section	04 and 05 June 2025	
19.	Semester Result Declaration	19-21 June 2025	
20.	Preparation Time for Re-Examination for Failed Students	22 June 2025 to 12 July 2025	
21.	Re-Examination for Failed Students	14-19 July 2025	
22.	Open House and Submission of Re-Examination Mark Sheet to Exam Section	22 July 2025	
23.	Re-Examination Result Declaration	25 July 2025	



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24.	Internship for Students	02 June 2025 to 25 July 2025	
25.	Teachers' Orientation Program	Within 1-week before beginning of the next semester	
26.	Summer Special Term and Examination for Students Failed in SH-2024 Re-Examination	02 June to 11 July 2025	
27.	Commencement of Classes for Next Semester (SH-2025)	28 July 2025	
<b>B. Other Activity</b>			
S.N	Activity	Duration/Date	Remark
28.	STTP on "Quantum Computing: Fundamental, Programming and Applications"	06-11 January 2025	
29.	Board of Studies Meeting	Before 01 February 2025	
30.	Examination Committee Meeting	Before Semester Results Declaration	
31.	Academic Council Meeting	Before 01 March 2025	
32.	CDC + Governing Council Meeting	Before 05 April 2025	
33.	Academic Adherence Committee (AAC) Meeting a. Serious defaulters in Academics and Attendance b. Registration for PE (by SY students)	a. 21 February 2025 and 28 April 2025 b. 15 April 2025 + As and when required	
34.	Placement Training Program	a) 06-11 January 2025 – Placement Training for TE Students; b) SY and BE Students: Every Saturday from 02 to 04 pm; c) TE Students: Every Saturday from 09 am to 04 pm.	
35.	Summer Vacation Start and End Dates for Eligible Teachers* *Note: 13-05-2025 to 05-06-2025 will a non-vacation period.	02 May 2025 to 20 July 2025	
36.	IQAC Meeting	a) IQAC Internal Meeting: 15 May 2025. b) IQAC Meeting: 19 July 2025.	
37.	Meeting of the Principal with HODs and Deans	Every 1st and 3rd Friday/Saturday	
38.	1st Online Feedback on Teaching-Learning Process	03-07 February 2025	
39.	Online Feedback (2nd Feedback on Teaching-Learning Process, Extracurricular, Facilities & Course Exit Survey)	07-12 April 2025	
40.	1st round of students' mentoring (Interaction to be recorded in the mentoring form)	13-17 January 2025	

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41.	2nd round of students' mentoring	10-13 March 2025	
42.	3rd round of students' mentoring (Interaction to be recorded in the mentoring form)	07-12 April 2025	
43.	Industrial Visit (SE & TE)	Before March 2025	
44.	Parent Teacher Interaction	15 March 2025	
45.	Certificate Distribution Ceremony for 2024 Passed Out Batch	05 April 2025 (Tentative)	
46.	CSI activity	Any one day during Etamax	
47.	Etamax	13-15 February 2025	
48.	Send-off party of BE students	25 April 2025	
49.	DQAC Audit	Before 19 July 2025	
50.	IQAC Audit	22-24 July 2025	
51.	Session on- "Publication Ethics" for BE students	Jan 25	
52.	Workshop on "Stress Management"	Feb 25	
53.	30 Hrs. Certificate Course on- "Programming Skill Development"	March 25	
54.	Seminar on "Assessment tools"	March 25	
55.	Technical Session on "Guidance for Competitive Exams"	March 25	
56.	Technical session on "GATE preparations"	March 25	
57.	A workshop on Soft skills Enhancement tools "Interview Skills"	March 25	
58.	Technical Session on career counselling "Career opportunities"	March 25	
59.	Session on- "Research methodology" for Faculty	March 25	
60.	Poster Competition on "Gender Equality"	March 25	
61.	A seminar on "Diet and Well-Being: Unlocking the Secrets of Healthy Living"	March 25	
62.	Collaborative activities with other institutions- IISER & Infinity Pool	April 25	
63.	Course File Checking	a. 01-04 March 2025 b. 25-30 April 2025	
64.	Updating NBA/NAAC Work (Proofs/Format) + Updating College/Department Web Pages	Before Vacation Begins (It should be a regular activity)	
65.	Attendance Monitoring Committee (AMC) Meeting at Institute Level: <b>NOTE:</b>		

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<p>a) Cumulative attendance &amp; academic record till two days before the meeting date to be prepared.</p> <p>b) Parents should be called if cumulative attendance is below 60% and/or student is serious academic defaulter.</p> <p>c) During the third AMC Meeting the list of all the serious academic and attendance defaulter students will be forwarded to 'Academic Adherence Committee (AAC)' for the final decision about whether a student should be permitted to submit term-work or not.</p> <p>AMC Meeting at the Department level should be conducted once every 2 weeks.</p>	<p>1st AMC: 12 February 2025</p> <p>2nd AMC: 13 March 2025</p> <p>3rd AMC: 28 April 2025</p>	
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**Note:**

1. Remedial classes to be conducted as per IQAC Manual guidelines and as and when a need is felt by teacher.
2. During 1st week of the term laboratory classes should be converted into theory classes
3. Faculty should be present throughout the 1st and 2nd round of submission period and during NAAC/NBA format/proof updating work.

*M. Kiruthika*

**Head of the Department  
Department of Computer Engg.**

*SE/20-01-2025*

**Dean Academics  
FCRIT, Vashi**

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**Computer Engineering Department Academic & Other Activities Calendar for TE & BE****(AY 2024-25) (FH-2025)****A. Term Outline & Academic Activities**

S.N	Activity	Duration/Date	Remark
1.	Re-Examination for Students Failed in Previous Semester	04-10 January 2025	
2.	Start of the Term	13 January 2025	
3.	Application for Change in Course Choice (ILO/DLO) (Subject to Availability)	17-19 January 2025	
4.	Remedial-1	27 January-25 February 2025	
5.	Expert Lecture	01 February-15 April 2025	
6.	Mini-project evaluation/ presentation-1 TE	27-30 January 2025	
7.	Major Project evaluation/Presentation-1 BE	27-30 January 2025	
8.	Assignment Test-1	17-24 February 2025	
9.	Journal submission Stage-1	17 -21 February 2025	
10.	Internal Assessment-1(IA-1) Examination	27-28 February & 01 March 2025	
11.	Open House for IA-1	05-07 March 2025	
12.	Remedial-2	17 March-23 April 2025	
13.	Mini-project evaluation/ presentation-1 TE	17-21 March 2025	
14.	Major Project evaluation/Presentation-1 BE (P^CUBE)	17-21 March 2025	
15.	Assignment Test-II	07 April-17 April 2025	
16.	IA Test (IA test for those students who were 'ABSENT' for IA examination in this semester either because of involvement in Sports activity at the University level or valid medical reason)	07-15 April 2025	
17.	Registration for ILO and DLO Courses in SH-2025	Before 12 April 2025	
18.	Guide Evaluation of TE and BE project	14-17 April 2025	
19.	Internal Assessment-II (IA-II) Examination	22-24 April 2025	
20.	Open House and Submission of IA Mark Sheet to Exam Section	29-30 April 2025	
21.	Last Day of Instruction	25 April 2025	
22.	Practical and Oral Examination	02-10 May 2025	

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		c) TE Students: Every Saturday from 09 am to 04 pm.	
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